

The University of the State of New York  
**THE STATE EDUCATION DEPARTMENT**  
*(see instructions for mailing address)*

**PROPOSED AMENDMENT FOR  
 A FEDERAL OR STATE PROJECT  
 FS-10-A (03/15)**

Received  
 APR 27 2023  
 Office of Accountability

**Agency Name and Address**

Spencerport CSD
71 Lyell Ave.
Spencerport, NY 14559

Monroe \_\_\_\_\_  
**County**

**Agency Code:**

2	6	1	0	0	1
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0	6
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0	0	0	0
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**Project #:**

5	8	9	1
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2	1
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1	3	6	0
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**Amendment #**

002
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**Contract #:**

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**Contact Person:** Nicole Poh **Tel. #:** 585-349-5119

**E-Mail Address:** npoh@spencerportschools.org

**INSTRUCTIONS**

- ❖ Submit the original and two copies directly to the same State Education Department office where budget was mailed. DO NOT submit this form to Grants Finance.
- ❖ Enter whole dollar amounts only.
- ❖ This form need only be submitted for budget changes that require prior approval as follows:
  - Personnel positions, number and type
  - Equipment items having a unit value of \$5,000 or more, number and type
  - Minor remodeling
  - Any increase in a budget subtotal (professional salaries, purchased services, travel, etc.) by more than 10 percent or \$1,000, whichever is greater
  - Any increase in the total budget amount.
- ❖ Amendment # at top of this page must be completed.
- ❖ Do not use the FS-10-A for requesting a project extension.

RECEIVED  
 MAY 04 2023  
 GRANTS FINANCE

**CHIEF ADMINISTRATOR'S CERTIFICATION**

*By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements, and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal (or State) award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).*

.DATE: 4/27/2023 SIGNATURE: Kristin Swano  
 Chief Administrative Officer

**FOR DEPARTMENT USE ONLY**

Program Approval:  Date: May 3, 2023

Finance: 

5/5/23 <sup>cc</sup>
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	5/8/23
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 Log Approved

SUBTOTAL	EXPLANATION (Provide same detail as required in FS-10 Budget)	SUBTOTAL INCREASE	SUBTOTAL DECREASE
15 Professional Salaries	\$11,566 decrease to address overages in the 80 Employee Benefits code.		\$11,566
16 Support Staff Salaries			
40 Purchased Services	\$362 decrease to address the increase in the 45 Supplies and Materials code.		\$362
45 Supplies & Materials	\$5,736 increase for classroom furniture for Grade 3 benches. This is modular furniture, that helps aid in social distancing.  \$5,374 decrease due to quantity purchased of technology material and supplies. This addresses the increase needed for the purchased of Grade 3 classroom furniture benches mentioned above.	\$5,736	\$5,374
46 Travel Expenses			
80 Employee Benefits	A net increase of \$11,566 is needed in the employee benefits code because the benefits are based on actual rates, actual salaries and actual health plan options elected which came in over budget. The adjustment is as follows: Health Insurance: \$5,171 decrease Retirement – NYS Employee: \$412 decrease Retirement – NYS Teachers: \$11,107 increase Social Security: \$5,746 increase Dental Insurance: \$270 increase Vision Insurance: \$26 increase	\$17,149	\$5,583
90 Indirect Cost			
49 BOCES Services			
30 Minor Remodeling			
20 Equipment			
<b>Total Increase or Decrease</b>		(+)\$22,885	(-)\$22,885
<b>Net Increase or Decrease</b>		\$0	
<b>Previous Budget Total</b>		\$3,127,921	
<b>Proposed Amended Total</b>		\$3,127,921	